

Cape Cod Community College Association (CCCCA) Executive Board Minutes of September 13, 2017

Present: Barnes, Berry, Bejtlich, Gates, Guarino, Jenkins, Martin, Wolfson

The meeting was called to order at 1:04pm.

The minutes from the March 29, 2017 meeting were approved.

Meeting Schedule: CCCCCA - Wednesday, October 4, 2017 at 2:00pm
CCCCCA – Wednesday, November 1, 2017 at 2:00pm
General MCCC Meeting – Wednesday, November 15, 2017 at 12:30pm
CCCCCA – Monday, December 4, 2017 at 1:00pm

New Hires: Several members volunteered to meet one-on-one with new hires for faculty to go over membership to MCCC, the contract, and forms to be completed. There was only one new Professional Staff and they were previously in the Union under a grant.

Distance Ed Committee – Several members are interested in serving on the Distance Ed Committee. Yvette Raven would like to meet with the committee next week. It was noted that on-line courses should not be modified or shells modified with notifying the creator. It will be brought up at the next meeting.

Interim Dean of Science, Technology, Mathematics and Business will be Professor Hermant Chikarmane. He will be out of the unit from now until the end of May 2018. Once the position is filled in May 2018, Hermant will go back into the MCCC unit.

Unfair Labor Practice – MCCC – CCCC chapter – did file an unfair labor practice suit to the Division of Labor. The initial hearing will be on Friday, September 22, 2017. The suit is for the Career, Planning and Placement position that was moved out of the unit.

MCCC Fall Conference – will be held on October 26, 2017 from 4:00-8:00pm. We have not received any of the specifics from the MCCC VP.

MCCC Newsletter – The MCCC Executive Board is the Edit committee for the monthly MCCC newsletter. The Newsletter received six submissions for Letters to the Editor. The President of MCCC was going to just choose two to submit, but the board felt strongly that all letters needed to be presented.

SAC – The first SAC meeting will be held on Tuesday, September 19 in Worcester from 4:00-7:00pm. SAC representative K. Gates is unable to attend the first meeting and asked if anyone could attend in her place. No one was able to attend. K. Gates will attend the second meeting on November 13, 2017.

DCE MACER – DCE MACER is supposed to meet at least once each semester. They did not meet last semester because both sides did not have any pressing issues. A fall 2017 meeting will be scheduled.

Unit Personnel Practices Committee – A request for volunteers will be sent out soon to form a committee to review faculty who are up for tenure. There are four faculty members who are up for tenure. The committee will consist of three faculty and two Professional Staff members.

Student Course Outlines – Outlines have been requested from all faculty for the NEASC visit. It has been promised that all copies will be destroyed after the NEASC visit is complete. It has been requested that they be sent electronically. There are concerns that electronic copies might not be destroyed. A request will be made to have everything put into a document.

The meeting was adjourned at 1:56pm.

Respectfully submitted, Mary Jenkins