

## **Executive Board Minutes of November 21, 2013**

Present: Anderson, Barnes, Burlin, Guarino, Heller Boragine, McCullough, Smith

Not Present: Gates, Martin, Trainor

The meeting came to order at 1:05 p.m.

The minutes of the October 22, 2013 meeting were approved with a spelling correction.

*General Meeting Planning*- There was a request for Agenda items and By-Law Changes, Treasurer's Report, ORP update. Room has been reserved, Science 105. Food will be ordered once there is a final headcount. Headcount is low with approximately 20 rsvp's. Request for minutes of Spring General Meeting be sent out for approval.

*Grievance Update* - Three grievances went to mediation last week; one was postponed and two were successfully decided in favor of the Unit members. There are three additional grievances now pending, one DCE and two Day. They are scheduled for Monday, November 26, 2013.

*Day Contract Distribution* - Contracts were distributed to all Full Time Faculty and Full Time Professional Staff. The Part Time Faculty and Part Time Professional Staff will be sent an email letting them know that there are contracts available.

*Developmental Math and Civic Engagement Reports* - MCCC needs to draft a written response to the reports. MCCC needs feedback. Requests were sent to the Math Department, but there has not yet been any feedback.

*DCE MACER Agenda* - Meeting scheduled for next Tuesday to discuss Course Caps.

*Adjunct Notification of Staffing for Courses/Spring Schedule Problems* - Discussion on filing a Chapter Grievance that faculty was not notified of time changes and schedule changes. Also concerns for advising and student retention and success.

*Bargaining Update* - There has not yet been an agreement. Two points that are still issues are just cause and anonymous complaints.

*Bylaw Proposal* - The meeting went into Executive session.

Meeting was adjourned at 1:57.

Respectfully submitted,

Mary Jenkins, CCCCA Secretary