

Cape Cod Community College Association (CCCCA)

Executive Board Minutes of October 20, 2010

Present: Barnes, Burlin, Dempsey, Guarino, Jenkins, Knell, Smith, Sweet, Trainor
Not Present: French, McCullough

The meeting came to order at 12:05 p.m.

The minutes of September 22, 2010, Executive Board meeting were accepted.

REPORTS:

President's Report:

President Barnes welcomed Mary Jenkins to the Executive Committee. She will serve a two-year term.

President Barnes reported that Vice President Miller is consolidating the student evaluations for online courses. Summary reports will be compiled and distributed to faculty starting with the summer 2010 online courses and going back two years. Going forward, online course student evaluations will be summarized and distributed. Online instructors can review past evaluations by contacting Vice President Miller's office. Faculty members will be held harmless for student evaluations that were not summarized and distributed. The college will work on an improved process for dealing with online course student evaluations.

Management has agreed to reconsider their policy for reassigned time to complete program reviews. The current policy gives program review team leaders a release time unless they are program coordinators or department chairs.

President Barnes announced that she has been appointed to chair the MCCC Bylaws Committee. President Barnes will be asking for volunteers to work on updating the CCCC bylaws.

Several members of the nursing faculty have asked for a retirement and GPO/WEP information session. President Barnes will organize this information session.

Vice President's Report

Vice President Guarino asked for content contributions to the CCCC website.

Treasurer's Report

The chapter account has a \$1,186.46 balance.

NEW BUSINESS

Election 2010 Activities: The MTA is conducting a grassroots member-to-member campaign to get full member involvement in the upcoming election. Defeating ballot Question 3 and electing education friendly candidates are top priorities for the MTA. The CCCC Executive Committee decided not to participate in the MTA's political information gathering activity, but members of the Executive Committee will talk to other members about the importance of defeating ballot Question 3 and electing education-friendly legislators. The Cape Cod CC Board of Trustees did not endorse President Shatzberg's request that the Board take a stand against ballot Question 3.

ANNOUNCEMENTS

MCCC President Joe LeBlanc will be attending the CCCC General Meeting on October 27, 2010, at noon in North 106. Pizza and salad will be served.

DISCUSSION

The Executive Committee discussed the lack of a distance learning procedure at the college. At the most recent MACER meeting, Vice President Miller agreed that the Distance Education Joint Committee should meet and finalize an agreement. She intimated that management would probably adjust the compensation for developing an online course so that it is

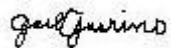
contractually compliant. In the past, Cape Cod CC has paid double the contractually mandated online course development compensation.

The Executive Committee also discussed the day contract raises, which will start to be paid out on June 30, 2011. Raises will not be retroactive. The MCCC web site has information and a spreadsheet that helps members determine their total pay increase from June 30, 2011 to June 30, 2013.

The meeting adjourned at 1:00 p.m.

The next meeting of the CCCCA Executive Committee is on October 20, 2010 at noon.

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Guarino". The signature is written in a cursive style.

Gail Guarino, CCCCA Secretary